

**BOARD OF SELECTMEN
MEETING MINUTES – September 16, 2013**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Leslie Rutan, Chairman
Dawn Rand, Vice Chairman
Jeff Amberson, Clerk
Aaron Hutchins
William Pantazis

*Pledge of Allegiance

APPROVAL OF MINUTES – AUGUST 12, 2013 REGULAR MEETING

Selectman Pantazis moved the Board vote to approve the meeting minutes of the August 12, 2013 regular meeting as submitted; Selectman Hutchins seconded the motion, all members voted in favor.

7:00 p.m. PROCLAMATION – 141ST HOMECOMING DAY
NORTHBOROUGH HIGH SCHOOL ALUMNI ASSOCIATION
Presentation by Richard Sargent.

Richard Sargent was present to inform the Board that the 141st Annual Homecoming Day for the Northborough High School Alumni Association will be held on Saturday, October 5, 2013. Members of the Board were invited to attend the homecoming celebration at the Northborough Senior Center.

At the request of the Association, the Board agreed to issue a proclamation proclaiming October 5, 2013 "Homecoming Day for the Northborough High School Alumni Association".

7:05 p.m. PUBLIC HEARING
To consider an application for a new All Alcoholic Beverages Restaurant License as submitted by Tavern in the Square Northborough LLC d/b/a Tavern in the Square for premises located at 318 Main Street.

Attorney Karen Simao was present along with LLC Members Giuseppe Arcari and Stephen DeSousa. Mr. Arcari has been in the food and beverage business for over twenty years. He has existing interests in ten other licenses and three pending applications, including Northborough.

Mr. DeSousa will be the manager of record and will be responsible for the day-to-day operations of the restaurant. He has over twenty years of experience working in the food and beverage business. He has been working with Tavern in the Square for the past eight years and currently serves as Vice President of Operations. Mr. DeSousa is TIPS certified.

Mr. DeSousa informed the Board that they expect to invest \$750,000 in renovations to the site starting in early November, with a late January or early February opening date.

PUBLIC HEARING CONT. . .

Selectman Hutchins moved the Board vote to approve the applications for a Common Victualler and Entertainment License, and for a new All Alcoholic Beverages Restaurant License as submitted by Tavern in Square Northborough LLC for premises located at 318 Main Street; and that the Board has determined that the All Alcoholic Beverages Restaurant License will not be detrimental to the educational and spiritual activities of the St. Bernadette's Catholic Church at 266 Main Street and the Northborough/Southborough Regional High School at 79 Bartlett Street; and with the condition that the licensee receive satisfactory inspections by the Building, Fire and Health Departments; Selectman Amberson seconded the motion; all members voted in favor.

7:20 p.m. - ST. BERNADETTE'S CHURCH

To consider an application for a One-Day Special License for the sale of Wine & Malt Beverages for premises located at 266 Main Street.

A representative from St. Bernadette's Church was present to request a Special License for the sale of Wine & Malt Beverages for their annual Fall Festival. The event will take place on Friday and Saturday, October 18th & 19th.

The Fire Chief, Police Chief and Building Inspector have reviewed the application and recommend approval.

Selectman Pantazis moved the Board vote to approve the application for a Special Liquor License as submitted by St. Bernadette's Church for premises located at 266 Main Street for their annual Fall Festival on Friday, October 18, 2013 (5pm-10pm) and Saturday, October 19, 2013 (10am-10pm). Per the recommendation of the Alcoholic Beverages Control Commission, the license shall include the 24-hour period immediately before and after the event in order to allow for the proper delivery and disposal of all alcoholic beverages prior to and immediately following the event; Selectman Amberson seconded the motion; all members voted in favor.

7:25 p.m. - ELAINE SAVAGE, PRETTY BRIT, INC. D/B/A YOWZA YOGURT PARADISE

To consider an application for a Common Victualler and Entertainment License for premises located at 269 West Main Street.

Elaine Savage and Ann Bilyew introduced themselves as the new owners of Yowza Yogurt Paradise at 73 West Main Street. Ms. Savage and Ms. Bilyew purchased the business from its previous owner and have no plans to change anything.

Selectman Amberson moved the Board vote to approve the application for a Common Victualler and Entertainment License as submitted by Pretty Brit, Inc. d/b/a Yowza Yogurt Paradise for premises located at 269 West Main Street with the condition that the licensee receive satisfactory inspections by the Building, Fire and Health Departments; Selectman Pantazis seconded the motion; all members voted in favor.

REPORTS

Aaron Hutchins

- Thanked the Fire Chief for his recent departmental report summarizing the activities of the Fire Department.
- Noted the recent departure of Charlene Arsenault from the Northborough Patch and welcomed her successor Michael Gelbwasser.
- Recognized Sam Frankian from Boy Scout Troop 101 who attended tonight's meeting in order to earn his Citizenship Badge.
- Noted that he may not be able to march in the upcoming Applefest parade due to a scheduling conflict.
- Noted that he may not be able to attend the Joint Meeting on September 26th, also due to a scheduling conflict.

William Pantazis

- Noted that the Interview Committee met with applicants for the Open Space Committee. See below for appointments.
- Noted that he is looking forward to the upcoming Applefest celebration.

Jeff Amberson, Clerk

- Announced that the Historical Society is presenting an Organ Concert Series at the Historical Society building on four consecutive Sundays, September 15 through October 6th. This series is to celebrate the recent restoration of the 1874 George Stevens Pipe Organ with funding provided by the Community Preservation Act.
- Noted that the Historical Society Building will be open during Applefest.
- Noted that the Police Department is continuing their recruitment efforts for an additional police officer. Thanked everyone involved in the process.
- Encouraged the public to get out and enjoy Applefest.

Dawn Rand, Vice Chairman

- Noted that she may not be able to march in the Applefest parade due to her work schedule.
- Noted that she may not be able to attend the Joint Meeting on September 26th as well.
- Questioned whether or not all Boards and Committees are required to strictly adhere to Robert's Rules of Order when conducting meetings? Mr. Coderre responded that Robert's Rules of Order provide a general guideline for Boards and Committees, but each Chair has some discretion in how they run meetings.

Leslie Rutan, Chair.

- Welcomed Michael Gelbwasser as the new editor for the Northborough Patch.
- Thanked the School Superintendent for the recent newsletter that was mailed out to all residents.
- Noted that Boston Magazine ranked Northborough schools 39th in the State.
- Encouraged residents to volunteer on any of the various Boards, Committees and Commissions that currently have openings.
- Requested a status update on the R&T Furniture Building. Mr. Coderre stated that he will look into this and provide a status report.

- Questioned when the last opportunity will be to comment on the downtown light sequencing before they are finalized for good. She asked Mr. Coderre to look into the light sequencing at Hudson Street/Route 20 and Church Street/Route 20 in both directions.
- Noted how sad she is to hear about the recent vandalism to some of the Northborough Trails.

John Coderre, Town Administrator

- Noted that a Joint meeting of the Board of Selectmen, Appropriations Committee, Financial Planning Committee and the Northborough School Committee will be held on September 26th at 7pm at the Library. This informational session will share progress to date of the Lincoln Street School Building Committee.
- Noted that an informational meeting with Town Counsel will be held on October 15th at 7pm at the Library to discuss the Medical Marijuana Act and the merits and limitations of adopting local zoning bylaws, general bylaws and other local regulations for the various aspects of medical marijuana treatment centers, off-site cultivation facilities and home growing licenses.
- Publicly acknowledged that the Board of Selectmen is in receipt of a petition for a Special Town Meeting and that the Board will act accordingly. The proposed date for the Special Town Meeting is October 28th.

APPOINTMENTS TO THE OPEN SPACE COMMITTEE

Selectman Pantazis moved the Board vote to appoint Robert Mihalek to the Open Space Committee for a partial three-year term; Selectman Rand seconded the motion; all members voted in favor.

Selectman Pantazis moved the Board vote to appoint Ashley Davies to the Open Space Committee for a partial two-year term; Selectman Rand seconded the motion; all members voted in favor.

Selectman Pantazis moved the Board vote to appoint William Coder to the Open Space Committee for a partial one-year term; Selectman Rand seconded the motion; all members voted in favor.

PUBLIC COMMENTS

Joan Frank, a member of both the Regional and Northborough School Committee was present. She informed the Board that she is the School Committee's liaison to the Board of Selectmen. She thanked the Town Administrator and members of the Board for their continued collaborative efforts.

Sam Frankian was in the audience and introduced himself as a Boy Scout from Troop 101 who was present at the meeting to earn his citizenship badge. Members of the Board thanked Mr. Frankian for his attendance at tonight's meeting.

APPROVAL/EXECUTION OF EXTENSION OF CABLE TELEVISION RENEWAL LICENSE WITH CHARTER COMMUNICATIONS

Mr. Coderre requested the Board's approval to allow for a four month extension of the Charter Cable Television License in order to provide additional time to negotiate several technical details in the on-going license renewal discussions.

Selectman Rand moved the Board vote to approve the amendment to the Town of Northborough Cable Television Renewal License with Charter Communications to extend the license expiration date by four months from October 16, 2013 to February 16, 2014 and to authorize the Town Administrator to execute same; Selectman Pantazis seconded the motion; all members voted in favor.

APPROVAL OF APPOINTMENT OF JENNIFER DROHAN TO THE LINCOLN STREET SCHOOL BUILDING COMMITTEE

Mr. Coderre advised the Board of his plans to appoint Jennifer Drohan to the Lincoln Street School Building Committee. Ms. Drohan will replace former School Committee member Nancy Berglund who did not run for re-election this year.

Selectman Rand moved the Board vote to approve the Town Administrator's appointment of School Committee Member Jennifer Drohan to the Lincoln Street Elementary School Building Committee; Selectman Amberson seconded the motion; all members voted in favor.

EXECUTION OF CEMETERY DEEDS A922, A923 & 924

Selectman Amberson moved the Board vote to execute Cemetery Deeds A922, A923 & A924; Selectman Pantazis seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

8:05 p.m. - EXECUTIVE SESSION

Selectman Pantazis moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (collective bargaining/litigation) due to the Chair's determination that a discussion regarding this matter in an open meeting may have a detrimental effect on the position of the Board; Selectman Rand seconded the motion; the roll call vote was taken as follows:

Hutchins	"aye"	Rand	"aye"
Pantazis	"aye"	Rutan	"aye"
Amberson	"aye"		

Chairman Rutan announced that the Board would return from Executive Session only to adjourn.

ADJOURNMENT

Selectman Amberson moved the Board vote to adjourn; Selectman Rand seconded the motion; all members voted in favor.

Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. September 16, 2013 Meeting Agenda.
2. August 12, 2013 Meeting Minutes.
3. Information packet – Northborough High School Alumni Assoc. Proclamation.
4. Information packet – Tavern in the Square Public Hearing.
5. Information packet – St. Bernadette’s Church – Special One-Day License.
6. Information packet – Pretty Brit, Inc. d/b/a Yowza Yogurt Paradise.
7. Information packet – Cable Television License Amendment.
8. Information packet – Appointment to the LSBC.
9. Cemetery Deeds.